



SHELTER ANIMAL RESOURCE ALLIANCE

S.A.R.A.'s Treasures

Gift Thrift & Cat Adoption Center

871 River Rd. Eugene, OR 97404

(541) 607-8892

Retail Specialist/Animal Care Assistant

Are you an animal lover? Do you love shopping at thrift stores? Maybe Both? This opportunity is perfect for you! Shelter Animal Resource Alliance (S.A.R.A.) is currently hiring a dependable part-time employee for the position of Retail Specialist/Animal Care Assistant for S.A.R.A.'s Treasures, a non-profit thrift store that raises the funds necessary to operate Shelter Animal Resource Alliance (S.A.R.A.)'s life-saving animal rescue program.

S.A.R.A. is a last chance animal rescue group dedicated to keeping animals out of shelters where they may face euthanasia. Our mission is to rescue, assist, and advocate for animals in shelters and homeless companion animals. If you share our vision of creating a world where all animals are a valued member in a loving forever family, consider joining our team today!

Qualified applicants will have open availability, excellent communication skills, and be motivated, hard-working, and eager to learn. A working cell phone with voice mail is required for this position. A valid Drivers' License and experience with retail, animal care, or fundraising is a plus.

General duties include working cooperatively and effectively while performing duties necessary to the daily operations of S.A.R.A.'s Treasures Gift & Thrift Shop (including cash handling and customer service), work in a supervisory role with other employees and volunteers of various ages and backgrounds, and care for rescued cats.

Among other things, a qualified supervisor will demonstrate the ability to:

- Be courteous and helpful to all donors, customers, volunteers, employees, and all other visitors to the shop.
- Arrive punctually to work.
- Thoroughly learn S.A.R.A.'s mission and be able to explain it accurately and with enthusiasm to customers, visitors, and volunteers.
- Thoroughly learn and follow S.A.R.A.'s Policies and Procedures and be able to explain them accurately to volunteers and new employees.

- Demonstrate creative thinking and ability to make both independent and collaborative decisions.
- Work three or more five to eight hour shifts per week and have availability to work weekends, holidays, and special events. Be reasonably available to assist with shifts in case of other employees needing sick days, vacations, or emergency situations.
- Price donated items efficiently and accurately.
- Handle cash, operate a POS system, and complete daily balance reports accurately.
- Care for our cats with scrupulous attention to appropriate feeding, administering medications, proper cleaning of cat areas, following strict guidelines for the cleaning of quarantined areas, and checking for signs of illness.
- Help potential adopters while conveying S.A.R.A. adoption policies.
- Learn about available local animal resources to politely refer inquiries about stray or unwanted animals to the appropriate agencies.
- Possess a working, reliable cellular phone with message capabilities.
- Physical requirements include ability to lift and carry up to 40 pounds, bend and scoop multiple litter boxes daily, stand for extended periods of time, climb 3–6-foot ladders, and being comfortable in the presence of and the handling of cats.

Before applying, please visit our website to learn more about S.A.R.A.'s life-saving mission:
www.sarastreasures.org

Job Type: Part-time

Pay: Minimum Wage (\$14.70 per hour)

Benefits:

- Employee discount
- OregonSaves Retirement plan